

Council of Department Heads monthly meeting

August 29, 2017

Present: Edward Walker (Mng/Bus & Chair), Fred Downing (Phil/Rel), Darrell Ross (Soc/Anth/CJ), Robert Harding (POLS), Hollis Barnett (Art), Mark Borzi (Comm), John Dunn (History), Doug Farwell (Music), Krishnendu Roy (Comp Sci), Ofelia Nikolova (Mod/Class Lang), Donna Sewell (Eng), Ron Stunda (Acct), Keith Waugh (Adult/Car Ed), Linda Most (Library Sci), Corine Myers-Jennings (Comm Science/Disorders), Sonya Sanderson (Kinesiology), Kate Warner (Psych Counsel), Calvin Walker (Af Amer Studies), Shirley Andrews (Early Childhood & Sp Ed), Barbara Radcliffe (Middle, Secondary Reading), Greg Harrell (Math), Karin Roland (Econ/Fin), Mizanur Miah (Soc Work), Timothy Henkel (IDEA Center), Chere Peguesse (Student Success), Alicia Roberson (Cen Advising)

Absent: Edward Chatelain (Physics), Robert Gannon (Biology), Aubrey Fowler, (Intl. Business), Leon Pate (Curriculum, Leadership, and Tech), LaGary Carter (Nursing), Bonni Cohen (Nursing), Mizanur Miah (Soc Work), James Baxter (Chem)

Guests: Robert T. Smith (Provost), Michael Black (Institutional Effectiveness)

1. Meeting called to order at 4:03 pm by Edward Walker.
2. Approval of May minutes not done because there was no quorum.
3. University Reports:
  - a. Dr. Robert Smith, Provost, was recognized. He announced his intention to visit all departments this academic year. He recommended that faculty searches should be moved along quickly. Upcoming Dean searches were discussed. Dr. Smith indicated that faculty position requests will be acknowledged, whether positively or not.
  - b. Dr. Sheri Gravett distributed in a list of STEM weighted courses.
  - c. Dr. Denise Bogart addressed updates to the process of hiring part-time faculty. Also, People Admin software will be retired soon.
  - d. Dr. Michael Black reviewed Digital Measures and Assessment processes.
4. Other Business:
  5. Dr. Donna Sewell reviewed time off recording within OneUSG and the discrepancies between reporting and the actual workweek.
  6. Alicia Roberson described updated in Degreeworks and late withdrawal with return to Student Affairs.
  7. Elections for new officers
    - a. Dr. Edward Walker was reelected as Chair
    - b. Dr. Frederick Downing was reelected as Vice Chair
    - c. Dr. Robert Harding was reelected as Secretary
8. Meeting was adjourned at 5:10 pm.