

Graduate Executive Committee Meeting Minutes

March 22, 2018

MEETING LOCATION: 3007 Converse

Present: Nancy Swanson (proxy for Elvan Aktas), Shirley Andrews, Jeremy Bauer, Erica Parra (proxy for Luis Bejarano), Serey Bright, Matthew Carter, Maren Clegg-Hyer, Iris Ellis, Bill Faux, James Archibald (proxy for Herb Fiester), Kelly Heckaman, James LaPlant, Jerry Merwin, Linda Most, Michelle Ritter, Nancy Swanson

Guests: Don Leech, James Archibald, Jessica Powers, Ernest Smith, Dominique Harris

The meeting was called to order by Dr. James LaPlant at 2:03 pm.

Minutes from February 15, 2018, were approved.

College of Education and Human Services

New Course – SPEC 7000: Introduction to major issues in the field of special education. Motion was made to approve; seconded. The proposal was approved with edits.

Revised Catalog Copy – M.E.d. School Counseling (Change to Counselor Education): Changing title from School Counseling to Counselor Education as well as updating admission requirements. Motion was made to approve; seconded. The proposals were approved.

Curriculum Change – MAT in Education with a Concentration in Health & Physical Education: Updating admission requirements. Motion was made to approve seconded. The proposals were approved.

Revised Catalog Copy – M.Ed. in Higher Education Leadership: Updating admission requirements. Motion was made to approve; seconded. The proposals were approved.

Curriculum Change – MAT Special Education Adapted Curriculum and MAT Special Education General Curriculum: Updating with newly created and revised course names, etc. Motion was made to approve; seconded. The proposals were approved.

Revised Course – SEAC 5530, SEAC 6110, SEAC 6200, SEGC 6110, SEGC 6200: SEAC 5530 is a change in credit hours as well as other small updates to language. SEAC 6110 updated pre-requisites and course description. SEAC 6200 updated course description. SEGC 6110 has updates to pre-requisites and course description. SEGC 6200 has an updated course description. Motion was made to approve; seconded. The proposals were approved.

New Course – SEAC 5531, SEGC 6060, SPEC 6999: SEAC 5531 is a supervised experience during which teacher candidates implement instructional strategies in their own classrooms. SEGC 6060 covers the theoretical constructs and practical considerations in programming for students with disabilities from preschool through secondary and post-secondary levels. SPEC 6999 is a required non-credit course for teacher candidates pursuing initial certification in special education general or adapted curriculum which focuses on requirements for edTPA, resources and grading rubrics, and registration and submission instructions. Motion was made to approve; seconded. The proposals were approved.

Deactivate Course – SEAC 6100, SEAC 5510, SEAC 6030, SEAC 5190, SERD 6040, SERD 6060: Motion was made to approve; seconded. The proposals were approved.

Revised Catalog Copies – MAT in Education FLED/ESOL (French or Spanish): Changes to curriculum language as well as admission requirements. Motion was made to approve; seconded. The proposals were approved.

Request for a New Course – FRMS 7535: Motion was made to approve pending syllabus, seconded. This is a course that has been offered in collaboration with Georgia Southern for years and due to a recent change we need to add to our catalog. The proposal was approved pending a finished syllabus.

Other Business/Topics from the Floor

1. Graduation Changes – Lineup will now occur on the mezzanine level of the PE Complex, no longer in Jeanette Hall. The ceremony will start at 5pm with line up starting at 3:30 pm. There has been discussion regarding having some streamers drop from rafters, but will still want the ceremony dignified. Doctoral candidates will have their dissertation titles read out to add a little more distinction. To avoid a bottleneck in the doors and hallways, the graduates are going to be allowed to stay on the gym floor and have their guests come down to them. This will allow for less crowding, more opportunities for photos, etc.
2. Graduate School Retention Rates – Discussed the data that institutional research pulled and the group agreed that the data could be sent out to the GEC without cutting it down to specific programs. This data is a first step of what we hope to be many others to help drill down various statistics on graduate school retention rates. Dr. Bauer asked for volunteers going forward as they start looking at the key factors in explaining graduation rates across programs.
3. David Nelson's Summer Class – Dr. Faux discussed that the class will be a rhetorical look at humor from ancient time down through today and for the group to market to interested students.

4. Faculty Marshals – Currently have 3 tentative marshals. We need approximately 6-7 marshals in total including the two leads. Any volunteers are greatly appreciated.
5. April GEC – To be held on April 26, 2018. This meeting will give us an opportunity to discuss lingering curriculum, discuss transition for new Associate Provost, student success and retention, etc.
6. Associate Provost – Provost sees the position continuing to function as the Dean of Graduate Studies in relation to how they interact with the GEC, graduate school staff, etc. Dr. Most stated that there will be up to 3 opportunities to meet/hear from the candidate. There will be a meeting that is specifically for the candidate to meet with the GEC and the importance of meeting at this time was stressed.
7. Graduate Assistantship Coordinator – With Michelle transitioning to Human Resources the Provost has voiced his support in the immediate rehire for the position. Michelle will try to have all summer renewals done prior to her move to HR.
8. Members of the GEC expressed strong concern regarding the open house that Student Affairs and Student Success held recently. It was discussed that the focus of the open house seemed to be solely on graduate assistantships without any input from academic programs. It was expressed that in the future it is imperative that the academic programs be aware of these open houses so that they can be at the front. Graduate assistantships should come second to academic programs. The GEC would like to see the graduate program be the main draw at these events with graduate assistantships being an added bonus to show potential students the various avenues of helping pay for their degree while still gaining valuable experience.
9. Marketing was discussed. Dr. LaPlant discussed the need to establish annual funds that are committed to marketing, in lieu of the current format of waiting on end of year funds to see how much we can pull together for marketing.

Motion was made to adjourn at 3:27.

Ernest Smith

Ernest Smith, Recorder

James LaPlant

James LaPlant, AVP for Research and Dean of the Graduate School