

Graduate Executive Committee Meeting Minutes
September 26, 2019
MEETING LOCATION: 3007 Converse

Present: Christopher Downing (proxy for Jerry Merwin), Dorea Cook, Becky da Cruz, Herb Fiester, Dixie Haggard, Eric Chambers (proxy for Mitch Lockhart), Linda Most, Maren Clegg-Hyer, David Nelson, Anne Price, Michael Webster, Matt Grant, Michelle Ritter, Luis Bejarano, JT Cox

Guests: Ernest Smith, Rebecca Petrella, Natalie Kuhlmann, Matthew Cowan, Crystal Marshall, Katharine Adams, James Archibald, Taralynn Hartsell, Jamie Workman

The meeting was called to order by Dr. Becky da Cruz at 2:00 pm.

Minutes from August 22nd were approved.

College of Humanities and Social Sciences

Revised Course – SPAN 6220: Hispanic Women Writers: Motion was made to approve with pending clarification; seconded.

Request for New Course – HIST 3270/5270: Culture and Ethnicity in Pre-Modern East Europe: Classes taught as special topics up until now. Formalizing as part of 2-year rotation. Motion was made to approve; seconded.

Request for New Course – HIST 3280/5280: War and Romance in the Middle Ages: Classes taught as special topics up until now. Formalizing as part of 2-year rotation. Motion was made to approve; seconded.

College of Education and Human Services

Revised Catalog Copy/Curriculum Change (M.Ed. Counselor Education – Concentration: Clinical Mental Health Counseling Requirements): Name the course that needs to be created. Hasn't been created yet so we are tabling until next GEC.

Revised Catalog Copy/Curriculum Change (M.Ed. Counselor Education- Concentration: School Counseling Requirements): 5999 takes care of professional responsibility requirements at the start of the program. Motion was made to approve; seconded.

Revised Catalog Copy/Curriculum Change (Higher Education Leadership – Change courses from LEAD or SAHE to HEL): Motion was made to approve; seconded.

Request for New Course – HEL 8700: Special Topics in Higher Education Leadership: Changing course acronym to HEDL. Motion was made to approve with edits; seconded.

Request for New Course – HEL 7870: Introduction to Higher Education Leadership: Motion was made to approve with edits; seconded.

Request for New Course – HEL 7865: Collegiate Environments: Motion was made to approve with edits; seconded.

Request to Deactivate Courses – SAHE 7870: Student Personnel Services: Motion was made to approve; seconded.

Curriculum Change (M.Ed. Degree with a Major in Instructional Technology): Removing EDUC 5999 from the Non-P12 program of study. Motion was made to approve; seconded.

Sub Committee Report

- Graduate Student Success – Dr. Downing gave update. Faculty survey will be sent out in early October. The student survey is still in draft but hope to have this out after Fall break.
- Dissertation Task Force – Dr. da Cruz gave update. Committee will meet in October.
- Graduate Appeals – N/A
- Graduate Faculty Scholarship – Ernest/Becky gave update. Currently maxed out our allocation for the Fall. Will update in early Spring if any funding is available.
- Graduate Faculty Membership – Dr. Nelson gave update on the request to have graduate faculty membership applications tied to T&P or other personnel actions. Most of the committee responded favorably to this. The sub-committee will meet again in the coming weeks/months and will iron out the processes for review by GEC. Full Graduate Faculty Applications for Fall 2019 are currently under review.

Other Business/Topics from the Floor

1. Graduate Admissions Updates – Rebecca gave update. Radius is still being tested and more information will be sent out as processes are finalized. Gave update regarding the updates to SAT scoring, etc. Discussed having all GACE exemptions spelled out on one page that programs could link back to. This would eliminate the need to make multiple updates any time GAPSC changes. Graduate Executive Committee members were on board with this change.
2. Graduate Assistants Updates – Dr. da Cruz gave updates. Allocation Model Task Force has been formed. There are representatives from each college, housing, athletics, student affairs, etc. One example of a change is that all graduate programs will have GA allotments and then there will be competitive GA positions available for other departments.

3. Association of Graduate Students Updates – Matthew Cowan gave updates. Halloween social is coming up in October. All executive member slots are filled. AGS currently has 14 members coming to meetings regularly. Around 20 people view through Instagram at any given time. There will be a Grad Student Bash/Social in the Spring. At the next meeting for AGS there will be an opportunity for thesis students to perform a “mock defense” as well as get help on their thesis from English grad students.
4. Graduation Updates (Hooding Video): Showed hooding video and discussed single hooder vs. dual hooders. There was a split vote on keeping with single hooder vs. dual hooders. Suggestion was made that we go forward with dual hooders for the Fall 2019 graduation to see if it enhances the experience and cuts down on issues. Can always revert back to single hooder. Dr. da Cruz will assist the program hooders on stage.
5. Reviewing work-flow & signatures on forms (Ex. Admission Denial Appeal, Course Subs, Graduation Application) – Dr. da Cruz gave update. Graduation application is a high priority and more updates will occur at a later time.
6. 3-minute thesis competition (Graduate Research Symposium) – Dr. da Cruz discussed adding a 3-minute thesis competition to the Graduate Research Symposium. Showed video from other USG schools. USG is encouraging this to occur at all schools.
7. Summer term lengths (probe) – Discussion over 7-week summer courses vs. 11 weeks. Currently no calendar is in place from the registrar for full term summer courses (11 weeks). Many programs currently offer various numbers of 11 week courses (English, MLIS, Exercise Physiology, Nursing, etc.).
8. Other

Motion was made to adjourn at 3:15 pm.

Ernest Smith

Ernest Smith, Recorder

Becky K. da Cruz

Becky K. da Cruz, Associate Provost for Graduate
Graduate Studies and Research