

**VALDOSTA STATE UNIVERSITY
COUNCIL ON STAFF AFFAIRS (COSA)
Minutes - February 13, 1996**

Present: Bill Bennett, Joan Brooks, Sandra Denson, Wanda DeWeese, Bill Filtz, Charles Holsendorf, Blake Griffin, Mike Jones, Mary Jane Keene, Tommy Moore, Bert Rodrigues, Pat Rozier, Beverly Sharpe, Sue Teel, Paul Worth, Jim Yates

1. Chair, Sue Teel, called the meeting to order at 8:25 AM in the President's Dining Room, Palms Dining Center.
2. Minutes of the January 9 and January 31 meetings were approved.
3. Treasurer's Report - Bill Bennett reported that \$2344.36 was the balance as of January 31, 1996.
4. Committee Reports
 - o Communications - No Report
 - o Policy - No Report
 - o Welfare - No Report
 - o Parking Appeals - Meeting set for 2/13/96 at 2:30 AM
 - o Employee Recognition - Sandra Denson reported that there is a great response to the employee recognition program.
 - o ByLaws - No Report
 - o Staff Development - The Stress Reduction Workshop was canceled due to illness of the instructor.
 - o Salaries Study - No Report
5. Report from the Chair

The holiday schedule, as presented in the memorandum from personnel to all employees, was the first choice of COSA. It is being forwarded by the president for the chancellor to approve.

President Bailey is reconsidering the registration day currently set for January 4, 1997.

President Bailey requested more information about other institutions using a single color decal for staff and faculty before this issue can be reconsidered.

6. Old Business

Tommy Moore accepted the position formally held by Chenee Chisholm.

The copy of the Sexual Harassment Policy, which was passed by the Faculty Senate, was forwarded to COSA by the Personnel Office and will be distributed to COSA members for review.

A motion to pass the amendment to section II D of the by-laws was made by Beverly Sharpe with the 2nd by Blake Griffin. The amendment was passed. A vacancy is to be

filled either by the next high vote received in the previous election for the position, or by appointment if the next high vote receiver can not fill the term.

The amendment to section IV A of the by-laws concerning missed meetings and membership was returned to the By-Laws Committee. Language about proxies and removal from the council were to be removed.

An amendment to Section IV B 2 of the by-laws to rename the Elections Committee was rejected. The council voted to change the name of the Elections Committee to Communications/Elections Committee and there would be no change of duties.

7. New Business

Chip Moore will be sending a notice of his resignation.

8. Other Business

The Kids Night Out Program being offered by Student Activities was discussed. Most council members thought it would be good for this to include the children of staff even if it involved a small personal cost. It was agreed that this is a student activity and the council should not be involved in this area.

9. The meeting was adjourned at 9:15 AM

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