



COUNCIL ON STAFF AFFAIRS
Minutes of Tuesday, February 17, 2015

1) Call to order

a) Chair Laura Pitts called the meeting to order at 9:00 AM in the UC Cypress Room.

2) Roll call: All representatives must sign/initial the attendance roster to be counted as present.

a) Members present: Beverly Amiot, Sue Bailey, Olivia Blakeley, Denise Bogart*, Pepper Croft, Donnell Davis Jr., Joan Dear, Bobby Flowers, Chasity Gill, Veronica Graham, Sandra Griffin, Pete Harkness*, Shanika Hezekiah, Gwen Manning, Marlene Marlow, Laura Pitts, Terence Sullivan, and Keith Warburg. Guests were: Tim Brunt (HVAC Shop), Traycee Martin (F&A), Michael Noll (Faculty Senate), Brandon Mainer (Internal Audits), Shantina Adams (Plant). The following members were absent: Derrick Carter, Sabrina Daniels (Proxy-Veronica Graham), Regina Lee, Angela Uyeno (excused), and Courtney Wilkes. **Please send a proxy if you cannot attend a meeting.**

3) SPECIAL ORDER OF THE DAY

a) Dr. McKinney spoke to the group about policy changes at the last BOR meeting, the most significant establishment of a committee to review appeals to the BOR regarding presidential decisions to keep the process moving along smoothly. No additional word at this time with respect to the budget. There is a committee looking at changing Shared Services and Dr. McKinney is on this committee. The President took a variety of questions from the floor on topics such as the search for F & A and Student Affairs VPs, the transportation bill, and guns on campus.

4) Approval of the Minutes of January 20, 2015 meeting of the Council on Staff Affairs

a) A motion was made and seconded to approve the minutes of January 20, 2015. The minutes were approved unanimously.

5) Treasurer's Report – Shanika Hezekiah

a) State	\$1,350.55
b) Discretionary	\$1,595.90
c) Books	\$ 5.00
d) Retirement	\$12,554.29

6) Communication with Administration

a) Report from the Chair – Laura Pitts

- i) Blazer Books – emails have gone out to TAP participants; please spread the word and encourage employees to apply.
- ii) Community projects – SGA is involved with a literacy project; Laura will talk to Tyler Barker, SGA President, to see how COSA can work with them.
- iii) Retiree Luncheon – The date was changed to Monday, April 20 from 11:30 am – 1:30 pm. The following reps volunteered to assist: Terence Sullivan, Pepper Croft, Marlene Marlow, Keith Warburg, Joan Dear.
- iv) Elections – some reps have expressed interest in various positions on COSA; they will be filled next month.
- v) Other – March 3 from 10 am – 1 pm AAA, Sam's Club, Wild Adventure will be here signing people up. Employee discounts available now at Longhorn's (10%). Kaufman Tires gives discounts to VSU employees. June 6 is Wild Adventure Day – lunch will be BBQ; sign up will begin in a few weeks.

b) Chartwells – Pete described all the many retail specials and new things coming from Dining Services.

7) Representation on Committees

a) Retiree Brick update – Denise Bogart – The grid has been updated and will be uploaded to the COSA website today; a small marker sign is in the process of being purchased so people will know what the walkway, located beside Bailey Science Center, is about. Denise also responded to a question about the legitimacy of the Anthem cyber-attack email that went out; Denise confirmed it was from her and is legitimate.

- b) Wellness – Donnell Davis Jr – Donnell announced the Take Heart event scheduled for February 27; sign up by Friday, February 20. The committee is working to get Weight Watchers started on campus again. Planned start date is February 23; minimum 20 people needed. There was a question about whether or not FSA or HAS can help to pay; a doctor’s medical necessity form would be required.
 - c) Educational Policy Committee – Terence Sullivan – SOIs (Student Opinion of Instruction) were the main topic of discussion. There is concern about the usefulness of SOIs. Many questions were asked: Is there enough participation? Are students taking it seriously? Are faculty taking it seriously? Should an app be created? Are the questions good questions? Is the timing of the SOIs effective? The next meeting is in March. An important side issue is dealing with threats received in the SOIs. The Committee discussed various ways to handle – anonymity versus ability to track threats. A survey will be created to gain feedback on the issues with SOIs.
 - d) LGBT Concerns Committee – Gwen Manning – this committee is new and met for the first time January 29. It is the first one in the state. Gwen explained the purpose and scope and announced the next meeting will be the end of February. There will be link on the VSU website.
- 8) **New Business**
- a) CCC (Creative Content Coordinators) – bring your lunch March 19 at 11:30 in the Executive Dining Room; Keith invited those present to attend – they will be doing workshops.

9) **Adjournment**

The meeting adjourned at 9:51am.

Respectfully submitted,

Sue Bailey, COSA Secretary