



University Assessment Committee

Minutes

Monday, September 19, 2022

2:00-3:00pm

West Hall 1002

www.valdosta.edu/uac

Mission Statement

To foster an environment of continuous improvement in student learning and provision of services to the VSU community through the use of active, ongoing, and constructive assessments.

Present: Michael Black, Natalie Kuhlmann, Cynthia Tori, Sudip Chakraborty, Hanae Kanno

Absent: Terence Sullivan, Michele Blankenship, Fanhao Nie, Emily Rogers

Michael Black, chair, called the meeting to order at 2:02pm.

I. Introduced Members for 2022-23

Michael Black, Chair, Director, Institutional Effectiveness

Terence Sullivan, Assistant Director, Academic Support Center

Natalie Kuhlmann, Director, Professional Education Services

Michele Blankenship, Assistant Professor of Nursing and Director of Simulation

Cynthia Tori, Professor of Economics

Fanhao Nie, Associate Professor of Sociology

Sudip Chakraborty, Professor of Computer Science

Hanae Kanno, Associate Professor of Social Work

Emily Rogers, Professor of Library Science and Reference Librarian

II. The Committee approved April 19, 2022 minutes.

Emailed to committee members 09/14/22 and posted at

<https://www.valdosta.edu/administration/university-assessment-committee/documents/uac-minutes-041922.pdf>

III. Committee Service to the University

Committee members reviewed and discussed how our activities support the institution.

UAC members assist our institution by improving assessment reporting procedures as well as evaluate the assessments themselves to ensure that departments are collecting meaningful data and using it for continuous improvement of their programs.

- Regional accreditation requires institutional commitment to the concept of quality enhancement through continuous assessment and improvement.

SACSCOC Standard 7 and 8

- 7.1. The institution engages in ongoing, comprehensive, and integrated research-based planning and evaluation processes that (a) focus on institutional quality and effectiveness and (b) incorporate a systematic review of institutional goals and outcomes consistent with its mission. (Institutional Planning)
- 7.3. The institution identifies expected outcomes of its administrative support services and demonstrates the extent to which the outcomes are achieved. (Administrative effectiveness)
- 8.2. The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of seeking improvement based on analysis of the results in the areas below:

- A. Student learning outcomes for each of its educational programs. (Student outcomes: educational programs)
- B. Student learning outcomes for collegiate-level general education competencies of its undergraduate degree programs. (Student outcomes: general education)
- C. Academic and student services that support student success. (Student outcomes: academic and student services)

IV. Activities since last meeting (April 19, 2022):

- Long-time member Deborah Robson decided to retire over the summer. Thank you Deb for over 10 years of service.
- Emailed memo to campus requesting IERs and IEPs (July 28, 2022).
 - Posted at <https://www.valdosta.edu/administration/university-assessment-committee/>
- Offered two virtual sessions on Preparing the IER and IEP (Aug. 29 and Sept. 8, 2022).
- Quality Enhancement Plan (qep.valdosta.edu) had a successful first year with EL course endorsements and seed grants. See results for 2021-22 at <https://qep.valdosta.edu/ay-2021-2022-results/>
- C. Tori spent two full days at the ETSU College of Business to learn assessment strategies.

V. UAC Business and Plans for Year 2022-23

- Discussed responsibilities for UAC Members (emailed to committee 08/02/22 and 09/14/22).
- Committee members recommended we secure a representative from Student Affairs and the College of the Arts. M. Black will contact those units.
- Reviewed 2021-22 IERs and 2022-23 IEPs
 - Request memo sent to departments and units (July 28, 2022)
 - Collected IERs and IEPs as of 09-12-2022: 7 of 148 (4.7%)
 - Reshared file location (V:\dept\Institutional_Effectiveness\Assessment Reports)
 - Targeted deadline for reviews: December 1
 - Assignments for IER and IEP reviews will be sent out in October.
 - N. Kuhlmann and H. Kanno will review COEHS; other members will be randomly assigned remaining IERs/IEPs
 - Reminded committee members about the COEHS's Continuous Improvement Report which is a substitute for the IER/IEP. Teacher preparation units should find this document more useful.
- Shared request from General Education Council for a UAC representative on the GEC. Committee voted for UAC chair to fill this position.

VI. Announcements/Workshops

- Message from Provost Smith to campus about the future of APL NextED (see email to faculty email distribution group 08/18/22)
- USG RACEA (Committee on Effectiveness and Accreditation) will meet in Macon on Thursday, October 27, 9:00-3:00. If you are interested in attending, let M. Black know by Oct. 12 and we will cover your registration expense and you can ride with M. Black.

VII. UAC Meeting Schedule for Fall 2022

- September 19, 2022, 2:00-3:00, West Hall 1002
- October 25, 2022, 2:00-3:00, West Hall 1002
- December 1, 2022, 2:00-3:00, West Hall 1002

What if I cannot attend the meeting? Consider sending a representative for your unit. All UAC meetings are open meetings and guests are welcome.

VIII. Adjourned at 2:58pm.