



University Assessment Committee

Minutes

Tuesday, September 28, 2021, 2:00-3:00pm

West Hall 1004 and Teams

www.valdosta.edu/uac

Mission Statement

To foster an environment of continuous improvement in student learning and provision of services to the VSU community through the use of active, ongoing, and constructive assessments.

Members Present: Michael Black, Natalie Kuhlmann, Hanae Kanno, Ray Elson, Peggy Moch, Deborah Robson, Terence Sullivan, Sudip Chakraborty, Michele Blankenship, Fanhoe Nie, Emily Rogers, Yvonne Landers

Members Absent: Pepper Croft, Zduy Chu, Mark McNalley

Michael Black called the meeting to order at 4:02pm.

I. Introduced Members 2021-22 and Recognized Others

- Welcomed Emily Rogers, new representative from Odum Library
- Recognized Fanhao Nie for grant award.
- Recognized Nursing faculty for CCNE reaccreditation.
- Recognized Peggy Moch for grant renewal.

II. Approved April 22, 2021 minutes with no corrections.

Minutes are posted <https://www.valdosta.edu/administration/university-assessment-committee/schedules-minutes.php>

III. Committee Service to the University

Reminded members about the UAC's purpose. UAC members assist our institution by improving assessment reporting procedures as well as evaluate the assessments themselves to ensure that departments are collecting meaningful data and using it for continuous improvement of their programs.

- Regional accreditation requires institutional commitment to the concept of quality enhancement through continuous assessment and improvement.

SACSCOC Standard 7 and 8

- 7.1. The institution engages in ongoing, comprehensive, and integrated research-based planning and evaluation processes that (a) focus on institutional quality and effectiveness and (b) incorporate a systematic review of institutional goals and outcomes consistent with its mission. (Institutional Planning)
- 7.3. The institution identifies expected outcomes of its administrative support services and demonstrates the extent to which the outcomes are achieved. (Administrative effectiveness)
- 8.2. The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of seeking improvement based on analysis of the results in the areas below:
 - A. Student learning outcomes for each of its educational programs. (Student outcomes: educational programs)



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B. Student learning outcomes for collegiate-level general education competencies of its undergraduate degree programs. (Student outcomes: general education)

C. Academic and student services that support student success. (Student outcomes: academic and student services)

IV. Reviewed activities since last meeting (April 22, 2021):

- Collected 100% of IERs from 2019-20
- Submitted final QEP August 2021.
 - Posted at <https://www.valdosta.edu/administration/sacs/qep/documents/vsu-qep-2021.pdf>
 - QEP Website: <https://qep.valdosta.edu/>
- Revised IER templates with new section:
 - **One major change** for *academic units, academic support units, and student services support units*. A new section has been added to the IER template which requires a reflective statement on whether changes made last year resulted in an improvement.
- Emailed memo to campus requesting IERs and IEPs (July 29, 2021).
 - Posted at <https://www.valdosta.edu/administration/university-assessment-committee/>
- Offered two virtual sessions on Preparing the IER and IEP (Aug. 26 and Sept. 8, 2021).

V. Discussed UAC Business and Plans for Year 2021-22

- Principal business to review 2020-21 IERs and 2021-22 IEPs
 - Request memo sent to departments and units (July 29, 2021)
 - Collected IERs and IEPs as of September 27, 2021: 7 of 154 (4.5%)
 - Review of file locations (V:\dept\Institutional_Effectiveness\Assessment Reports)
 - Targeted deadline for reviews: January 31, 2022
- Meeting with SGA Executive Board on Thursday, September 30 to enlist SGA's help to increase SOI response rates.
 - UAC members requested recent SOI response rates.
- Forming a faculty committee now to review needs and weaknesses of our current faculty activity tracking system.
- N. Kuhlmann shared about the new assessment platform, Anthology, that COEHS was implementing to replace LiveText.

VI. Announcements/Workshops

Assessment Institute

Free registration for Assessment Institute 2021

<https://assessmentinstitute.iupui.edu/registration/index.html>

USG RACEA Meeting

Thursday, October 21, 2021 via Zoom. I will forward the committee the agenda and you can decide if you want to participate.



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APL Training Classes

Schedule posted at <https://www.valdosta.edu/administration/sacs/faculty-credentials.php>

SmartEvals Training Class

Scheduled posted at <https://www.valdosta.edu/academics/academic-affairs/sois/>

VII. UAC Meeting Schedule for Fall 2021

- September 28, 2021, 2:00-3:00, West Hall 1004 and Teams
- October 18, 2021, 10:00-11:00, West Hall 1004 and Teams
- December 2, 2021, 3:00-4:00, West Hall 1004 and Teams

VIII. Adjourned at 2:42pm.