

Dewar COE Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meeting associated with the COE.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COE policies and procedures.

Committee/Group Name: C&IT

Chairperson/Responsible Contact: E.W.

Purpose of Meeting: Program Discussion

Date: 11-17-15 Time: 10:30 Location: Conf. Room

Departments/Groups/Agencies Represented: LL, DK, EH, LS, HF, EW, SD

Primary Outcomes: Discussion of 5999 issues. P+T discussion. Central IT is looking for ideas on needs. College Tech com will be sending forms for submission to request smaller scale tech items.

Actionable Items/Planned Follow-up: We called NK to discuss issues with 5999. LS updated faculty of areas of focus for future P+T apps. Provide IT needs to SD, to take to FS IT committee. SD will share form when available.