

## Dewar COEHS Advisory Council Meeting Documentation Form

All COEHS Advisory Councils are required to maintain appropriate meeting documentation. This form must be completed by all COEHS Advisory Councils following every meeting, including those held online or virtually. It is the responsibility of the Advisory Council Chairs and/or associated Department Head to ensure that the Meeting Documentation Form is completed and filed in a timely manner. The completed form should be submitted and filed online according to approved COEHS policies and procedures.

**Advisory Committee Name:** Educational Leadership

**Associated Department:** Curriculum, Leadership, and Technology

**Associated Program(s):** \_\_\_\_\_

**Chairperson/Responsible Contact:** James L. Pate

**Purpose of the Meeting:** Seek input from Partners on Programmatic Changes form GaPSC

(NOTE: Please include the meeting agenda and supporting documents upon submitting this report.)

**Date:** Nov. 12, 2014 **Time:** 11:30 AM **Location:** Austin's Cattle Co

**Attendees/Organizations Represented (indicate all guests, proxies, and their affiliations):** School Superintendents, Southwest Ga. RESA Director, Coastal Plains RESA Director, Okefenokee RESA Director, VSU Leadership Faculty and Staff - See Attached sign-in Sheet

### **Meeting Objectives:**

1. To present to partners EDL program changes being mandated by the GaPSC to rule 505-3-.77, to be effective April 15, 2015
2. To seek input from partners on the most efficient and effective way to meet the new program mandates.
3. To review with partners and seek input on new program admissions requirements to include adding suggested MAT and GRE test scores for all programs, suggestions for adding a writing sample to our admissions requirements.

### **Data/Information Discussed:**

Dr. Mike Bochenko presented a power point presentation illustrating the current program structure and the proposed changes to bring our current program into compliance with the rules changes. The presentation addressed the return of the EDL master's program and the addition of a Certification Only component to allow candidates holding a master's degree in another field to add the Tier 1 certification to their certification. We discussed the revisions necessary to upgrade the Inventory of Leadership Experiences (ILE) and the revision of the Advanced Inventory of Leadership Experiences (AILE) to take place in the spring of 2015. These revisions are to be based on program data and the need to assure alignment with the new ISLLC standards.

### **Specific Partner Input and Recommendations for Program Improvement:**

All partners enthusiastically embraced our suggestion as to how we would implement to the recommended program changes and the revitalization of the master's program. They recommended that the master's program be delivered completely online. They suggested that we meet with the candidates in this program in service

areas for our supervision of their internships allowing candidates to share their experiences in the internship work. They supported the addition of the writing sample to the admissions criteria and the return of recommended test scores as long they were recommended, not cut scores. It was suggested that the revised ILE and the revised AILE be presented to the partners at RESA meetings during the spring so other superintendents and school personnel can be involved before they are finalized.

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**Other Meeting Outcomes:**

A schedule will be developed with the three RESAs to present the revised programs, the revised ILE and the Revised AILE to their membership during March and April of 2015. Partners suggested an aggressive marketing plan be developed to market the revised programs. Also suggested were changes to the EDL web site to inform prospective candidates of the changes be made as soon as possible. NOTE: These recommended changes will not become official and cannot be marketed until they are approved by all university committees, probably in late spring.

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**Means by Which Partner Input was Solicited** (Check as many as apply):

Discussion       Questionnaire       Survey       Email       Other (Please specify below)

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**What specific actions will be taken as a result of the meeting and input of the advisory partners?**

The power point and other information was distributed to all attendees for review and further comment. Meetings will be set up with each of the three RESAs to present the revised ILE and AILEs as soon as they are ready for review and comment. NOTE: this serves as a part of the validation process for the suggested changes to these instruments. Revised or new assessments will have to be developed and field tested before summer 2016. A marketing plan will be completed and operationalized by May, 2015.

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Completed by (include title/position): Shirley Davis, Senior Secretary \_\_\_\_\_