James L. & Dorothy H. Dewar
COLLEGE *of* EDUCATION
*&* HUMAN SERVICES
VALDOSTA STATE UNIVERSITY

**Department of Library and Information Studies**
**MLIS 7310, Introduction to Metadata for Catalogers, 1A**
**Spring 2022**
**3 Credit Hours**

## INSTRUCTOR INFORMATION

Yunseon Choi, PhD
Room 4640 Odum Library
229-245-3725
yunchoi@valdosta.edu
Office Hours: 8:30am – 12:30pm on Mondays and Tuesdays, 8:30am – 10:30am on Wednesdays

## COURSE DESCRIPTION

Advanced study of the theory and practice of descriptive cataloging and metadata, including metadata development; application of current and emerging metadata standards, methodologies, and practices; issues in metadata interoperability, social aspects of metadata creation, linked data, and ontologies. Course Prerequisite: MLIS7300

## TEXTBOOKS / RESOURCE MATERIALS

**[REQUIRED TEXT(S)]**
Hider, Philip (2019). Information Resource Description: Creating and Managing Metadata, Second Edition. ALA Neal-Schuman. ISBN 978-0-8389-1836-4 (softcover).

Relevant resources will be provided for each topic, as needed.

Please familiarize yourself with the VSU policy that prohibits the use of the Interlibrary Loan service for obtaining textbooks at https://www.valdosta.edu/colleges/education/master-of-library-and-information-science/documents/MLISPolicyonILLRequestsforTextbooks.pdf.

## COURSE OBJECTIVES

Upon completion of this course, the student will be able to meet these Student Learning Outcomes (SLOs). The SLOs are aligned with MLS program objectives (https://www.valdosta.edu/colleges/education/master-of-library-and-information-science/our-program/:

SLO 1. Describe the theories, principles, and practices of descriptive cataloging and metadata (PO 1).
SLO 2. Create descriptive cataloging records for a variety of information objects (PO 2; PO 3).
SLO 3. Explore metadata standards in various domain (PO 1; PO 3).

SLO 4. Describe current trends and future directions of descriptive cataloging and metadata (PO 2; PO 4)

Graduates of the MLIS Program will:
PO 1. Perform administrative, service, and technical functions of professional practice in libraries and information centers by demonstrating skills in information resources, reference and user services,
administration and management, and organization of recorded knowledge and information. [ALA CORE COMPETENCES 1,2,3,5,8]
PO 2. Use existing and emerging technologies to meet needs in libraries and information centers. [ALA CORE COMPETENCES 4]
PO 3. Integrate relevant research to enhance their work in libraries and information centers. [ALA CORE COMPETENCES 6]
PO 4. Demonstrate professionalism as librarians or information specialists. [ALA CORE COMPETENCES 7]

This course covers the following American Library Association Core Competences of Librarianship (http://www.ala.org/educationcareers/careers/corecomp/corecompetences):

1. Foundations of the Profession: The librarian understands the role of library and information professionals in the promotion of democratic principles and intellectual freedom (including freedom of expression, thought, and conscience), the legal framework within which libraries and information agencies operate; and the certification and/or licensure requirements of specialized areas of the profession.
2. Information Resources: The librarian understands the concepts and issues related to the lifecycle of recorded knowledge and information; the acquisition and disposition of resources; and the management and maintenance of various collections.
3. Organization of Recorded Knowledge and Information: The librarian understands and uses the principles involved in the organization, representation, and classification of recorded knowledge and information.
4. Technological Knowledge and Skills: The librarian understands and uses information, communication, assistive, and related technologies consistent with professional ethics and prevailing service norms and applications.
5. Reference and User Services: The librarian understands and uses the concepts, principles, and techniques of reference and user services to provide access to relevant and accurate recorded knowledge and information to individuals of all ages and groups.
6. Research: The librarian understands and uses the fundamentals of quantitative and qualitative research methods to evaluate and assess the actual and potential value of new research.
7. Professionalism. The librarian understands the necessity of continuing professional development of practitioners in libraries and other information agencies; the role of the library in the lifelong learning of patrons; and the application of learning theories, instructional methods, and achievement measures in libraries and other information agencies.
8. Administration and Management: The librarian understands the principles of planning and budgeting in libraries and other information agencies; the principles of effective personnel practices and human resource development; the assessment and evaluation of library services and their outcomes; and the issues relating to, and methods for, principled, transformational leadership.

## COURSE ACTIVITIES/ASSIGNMENTS/REQUIREMENTS

Complete instructions for each assignment along with grading criteria are available on the BlazeVIEW course site.

### SUBMITTING ASSIGNMENTS

All projects need to be submitted on time and according to the format designated by the instructor.

**Weekly Class Discussions/Exercises** (SLO1, SLO2, SLO3, SLO4): 20 points
Students will participate in weekly discussions and class exercises related to topics for each week.

**Creating Descriptive Cataloging Records** (SLO1, SLO2): 20 points
The goal of this assignment is to help students gain the hands-on experience on creating descriptive metadata by selecting values from controlled vocabularies.

**Vocabulary Mapping among Metadata Standards** (SLO1, SLO3): 20 points
The goal of this assignment is to help students describe the nature, attributes, and varieties of metadata. Students will be analyzing different metadata standards and define vocabulary mapping by working on semantic and/or technical mapping of one metadata framework to another metadata framework.

**Final Project: Future Library Metadata and Metadata Librarianship** (SLO1, SLO4): 40 points
Students will be writing a final paper (about 1,700 to 2,500 words) on the current trends and future directions of descriptive cataloging and metadata. The final project paper should include a critical analysis on current trends and challenges of metadata and future metadata librarianship.

### LATE SUBMISSIONS, MISSED ASSIGNMENTS, & MAKE UP ASSIGNMENTS

There will be a 1-point deduction per day that your assignment is late unless the student talked about it to the instructor beforehand or emergency.

### MLIS PROGRAM E-PORTFOLIO REQUIREMENT

An E-Portfolio is required for graduation by all students. Details may be found on the department website [https://www.valdosta.edu/colleges/education/master-of-library-and-information-science/our-program/student-learning-outcome-assessments.php](https://www.valdosta.edu/colleges/education/master-of-library-and-information-science/our-program/student-learning-outcome-assessments.php))


## COURSE GRADES

Course grades will be awarded as follows:

A: 90%–100%
B: 80%–89%
C: 70%–7%
D: 60%–69%
F: Lower than 60%

No grade below a C will be credited toward a VSU graduate degree and students must receive a grade of B or better to earn credit in core courses and the required collection development elective.

## ATTENDANCE POLICY
VSU requires that you attend class in the first week. [Insert first week attendance requirement for this course.] All course activities will be conducted through BlazeVIEW [and/or other platform(s) as designated by the instructor]. Course content is delivered asynchronously according to the course calendar. It is your responsibility to participate in all course activities and submit assignments on time. It is in your best interest to log into the course at least several times each week (daily is best) to check announcements, discussion board posts, and emails.

## COMMUNICATION
Communication will be conducted through BlazeVIEW email, postings and replies in the discussion board, and/or BlazeVIEW announcements. Check these areas at least several times per week (daily is recommended) as you are responsible for knowing all information communicated through these channels.

VSU requires that all correspondence between the student and the instructor be conducted through official university channels. To that end, all email correspondence related to this course is to be sent using the email client built into the BlazeVIEW course website. For other correspondence with any VSU faculty members or administrative offices, please use your VSU email account.

## PROFESSIONALISM
The Department of Library and Information Studies expects you to pursue your academic endeavors and conduct yourself in a professional and ethical manner. All work submitted in the course must represent your own efforts. Cite sources and include reference information. You should communicate in a professional manner in both speech and writing and maintain a professional attitude, being respectful to others and their viewpoints. Exercise an awareness of the pervasiveness of the online environment and strive to maintain a professional online presence.

## ACADEMIC INTEGRITY
You are responsible for knowing and abiding by the Academic Integrity Policy as set forth in the Student Code of Conduct (https://www.valdosta.edu/administration/student-affairs/student-conduct-office/student-handbook.php) and the COEHS Policy Statement of Plagiarism (https://www.valdosta.edu/colleges/education/deans-office/policy-statement-of-plagiarism.php). All students are expected to do their own work and to uphold a high standard of academic ethics. Consequences for acts of academic dishonesty are detailed in the COEHS Policy Statement of Plagiarism.

For more information, visit Academic Honesty at VSU (https://www.valdosta.edu/academics/academic-affairs/academic-honesty-at-vsu.php).

## STUDENT OPINION OF INSTRUCTION SURVEY
At the end of the term, all students will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available through SmartEvals. Students will receive an email notification through their VSU email address when the SOI is available (generally at least

one week before the end of the term). SOI responses are anonymous to instructors/administrators, and they will be able to access results only after they have submitted final grades. Before final grade submission, instructors will not be able to see any responses, but they can see the percentage of students who have or have not completed their SOIs. While instructors will not be able to see student names, an automated system will send a reminder email to those who have yet to complete their SOIs. Students who withdraw or drop a course will also be sent invitations to complete the Dropped Course Survey. Complete information about the SOIs, including how to access the survey, is available on the SOI Procedures webpage (https://www.valdosta.edu/academics/academic-affairs/sois/).

## TITLE IX STATEMENT

Valdosta State University (VSU) is committed to creating a diverse and inclusive work and learning environment free from discrimination and harassment. VSU is dedicated to creating an environment where all campus community members feel valued, respected, and included. Valdosta State University prohibits discrimination on the basis of race, color, ethnicity, national origin, sex (including sexual harassment and sexual violence), sexual orientation, gender identity, religion, age, disability, genetic information, or veteran status, in the University's programs and activities as required by applicable laws and regulations such as Title IX. The individual designated with responsibility for coordination of compliance efforts and receipt of inquiries concerning nondiscrimination policies is the University's Title IX Coordinator: Dr. Sherolyn Hopkins, titleix@valdosta.edu, Student Union, Suite 3106, Valdosta State University, Valdosta, Georgia 31698, 229-333-5941. To file a report (not make an inquiry) please visit https://cm.maxient.com/reportingform.php?ValdostaStateUniv&layout_id=

## ACCOMMODATION STATEMENT

Students with disabilities who are experiencing barriers in this course may contact the Access Office for assistance in determining and implementing reasonable accommodations. The Access Office is located in Farbar Hall. The phone numbers are 229-245-2498 (V), 229-375-5871.  For more information, please visit VSU's Access Office (https://www.valdosta.edu/student/disability/) or email access@valdosta.edu

## Helpful Links

| Technical Support (IT helpdesk) | https://www.valdosta.edu/administration/it/solutions/ |
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| Center for eLearning (support for BlazeVIEW) | https://www.valdosta.edu/academics/elearning/ |
| Academic Support Center | https://www.valdosta.edu/asc/ |
| Hope Connect (Mental Health Services) | https://www.valdosta.edu/administration/student-affairs/student-health/hope-connect-about.php |